



## **MINUTES**

### **PLANNING & EVALUATION COMMITTEE MEETING**

Thursday, July 13, 2017

10:30 am – MSC Annex

***GVR Mission Statement:*** “To provide recreational, social and leisure education opportunities that enhance the quality of our members’ lives.”

**ATTENDEES:** Donna Coon (Chair Pro Tem), Trudy Baker, Nina Campfield, Lance Heise, Richard Kidwell, Kathy Palese, Stewart Tagg

**PRESENT VIA TELECONFERENCE:** Don Lathrop (Chair), Connie Griffin, Keith Skytta

**ABSENT:** Jim Nelson (ex officio), Roger Philpott

**GUESTS:** 9

**STAFF LIAISON:** Jim Conroy (COO)

**ADDITIONAL STAFF:** Kent Blumenthal (CEO), David Jund (Facilities Director), Mel Stephenson, Wayne Barnett, Karen Rans, Karen Miars

### **CALL TO ORDER / ESTABLISH QUORUM**

Chair Pro Tem Donna Coon called the meeting to order at 10:32 am.

Roll call by Karen Miars; Quorum established.

### **MINUTES**

**MOTION: Palese / Seconded. Approve June 15, 2017 minutes as presented.**

**Passed: 9 Yes / 1 Abstain (Palese)**

### **SUBCOMMITTEE UPDATES**

**A. West Center Campus** – no report

**B. Pickleball & Park**

Subcommittee Chair Kathy Palese reported the subcommittee met on June 28 to review information on five properties received from the realtor. Three properties out of the five were selected with two ranking highest. Palese, Coon and members of the GVR staff walked the five properties agreeing with the subcommittee’s rankings. On July 12, Pima County Parks & Recreation agreed to research suitable county properties.

**C. Renewable Energy** – no report

**D. Grants & Foundation**

Subcommittee Chair Connie Griffin referred eight potential funders to GVR Foundation Board for possible further research and completing of grant applications. The subcommittee will begin investigation of possible funding sources for priority capital projects when approved by GVR Board.

**E. Budget Liaison**

Subcommittee Chair Trudy Baker reviewed 2018 GVR Club Funding Requests for \$98,670 with the Fiscal Affairs Committee on June 20 for planning the 2018 Budget.

**F. Program Evaluation**

Subcommittee Chair Carol Crothers reported subcommittee members met with GVR Recreation Program Coordinator Wayne Barnett to discuss GVR Fitness Center evaluations, with future meetings intended. The subcommittee will continue to discuss additional projects to evaluate.

**G. Criteria & Analysis**

Subcommittee Chair Don Lathrop reported the subcommittee meeting to rank capital projects was very productive.

**GVR CAPITAL PROJECTS 2017-2018-2019: STAFF RECOMMENDATIONS**

GVR Chief Operating Officer Jim Conroy presented staff recommendations of 2017-2018-2019 GVR Capital Projects.

**CRITERIA & ANALYSIS RANKING OF GVR CAPITAL PROJECTS**

Coon reviewed the Capital Projects Criteria Scoring Sheet ranked by the Criteria & Analysis Subcommittee. The subcommittee recommends immediate support of the Facilities Maintenance Workshop/Warehouse Project. The P&E Committee agreed to remove the Facilities Maintenance Workshop/Warehouse Project from the Capital Projects Criteria Scoring Sheet to assess through a different evaluation process than used for GVR facilities, and to remove the Pickleball Complex from the Capital Projects Criteria Scoring Sheet, contingent on land procurement.

**MODIFICATIONS TO WSM RECOMMENDATIONS**

Criteria & Analysis Subcommittee recommends WSM review possible modifications to WSM recommendations in order to assess costs of capital projects for a 3-year plan.

**RECOMMENDATIONS FOR 2017 ACTIONS (SHORT RANGE)**

**MOTION: Coon / Seconded. Approve GVR staff to update some major projects on the WSM study with suggested modifications, and then bring WSM back to review and assist in updating cost and timeline data.**

**MOTION AMENDMENT: Coon / Seconded. Approve GVR staff to update some major projects on the WSM study, specifically the West Center Shade Structure, GVR Systemwide Signage, Canoa Hills and the Lapidary Consolidation West Center with suggested modifications, and then bring WSM back to review and assist in updating cost and timeline data.**

**MOTION TO AMEND:**

**Passed: unanimous**

**AMENDED MOTION:**

**Passed: 8 Yes / 2 No (Heise / Tagg)**

**MOTION: Coon / Seconded. Authorize GVR staff to proceed with cost analysis for the Facilities Maintenance Workshop/Warehouse for P&E Committee review/approval.**

**Passed: unanimous**

**MOTION: Coon / Seconded. Approve creation of a subcommittee to include members of the GVR staff and GVR member volunteers to analyze/research the implementation of a GVR Signage Project.**

**Passed: 9 Yes / 1 No (Kidwell)**

**RECOMMENDATION FOR 2018 FUNDS (LONG RANGE)**

Recommendations for 2018 funds tabled until additional information received from WSM.

**NEXT MEETING:** Meeting date changed to August 24, 10:30 am, MSC Annex

**NEW BUSINESS**

**ADJOURNMENT**

**MOTION: Coon / Seconded. Adjourn meeting at 12:10 pm.**